



S3 TECHNOLOGIES

## **JOB DESCRIPTION**

Job Title: Junior Low Voltage Technician

### **About S3 Technologies:**

S3 Technologies is Northeast Ohio's foremost technology specialist, creating value for our clients by solving individual business challenges. With a decade of expertise and a dedicated team, S3 delivers complete technology solutions from concept through installation and support. Our projects include security, audio-visual, networking and emerging tech needs with an unrelenting focus on trust and consistency.

### **Summary:**

The Junior Low Voltage Technician is an entry level position with opportunity to learn and grow within the company. This position requires individuals to be knowledgeable and excited to learn more in all areas S3 serves including but not limited to the following technologies:

- **Audio/Visual • Networks • Security Systems • Video Surveillance**
- **Fire • Access Control • Augmented Reality • Virtual Reality**

### **Job Overview/Expectations and Preferred Requirements**

- Take instructions from lead technician is expected.
- Construction or General labor background is preferred.
- Structured Cabling experience is strongly recommended but not required.
- Assist with all areas of installation, including: running wire, fire block using different blocking medias, speaker installs, line controls, racks, televisions, terminating CAT 5, CAT 6, COAX, fiber, patch cables, wifi extenders, and other low voltage installations in the commercial and residential areas.
- Experience using basic cabling tools (punch down, crimpers, snips, testing tools, etc.)
- Ability to work with other technicians to troubleshoot issues on and off job sites and communicate with team members and Lead Technician on problem solving.
- Follow safety procedures and practice excellent job etiquette is expected.
- Clean up job site is expected.
- Basic knowledge of hand tools, power tools, and hardware is required.
- Must work well with little or no supervision individually and in a team environment.
- assist the Lead Technician in responding to service calls.
- Maintain responsibility for company vehicle maintenance and cleanliness and organization of van, ensure van is stocked with proper inventory levels, communicate with project manager when van needs to be re-stocked or serviced.
- Must have reliable transportation a valid driver's license and able to be insured.

- Other duties as assigned.

### **Physical Conditions:**

- Use of small hand tools. (Required to possess your own basic tools)
- Use of power tools.
- Must be comfortable working in construction environments.
- Climbing of stairs, ladders, and/or scaffolds.
- Ability to work from heights such as man lifts, scissor lifts and roof tops utilizing proper fall protection.
- Carrying tools and equipment up and down stairs.
- Must be able to work outdoors in all weather conditions.
- Occasionally required to sit. Regularly required to stand. Regularly required to bend at the neck and waist. Regularly required to squat, climb, kneel, or crawl. Regularly required to twist at the neck and waist. Regularly required to use hands and fingers to perform simple grasping. Regularly required to use hands to perform power grasping. Regularly required to use hands for fine manipulation. Frequently required to push or pull. Regularly required to reach above shoulder level. Regularly required to reach below shoulder level.
- Frequently required to lift and/or carry up to 50 pounds, regularly lift and/or carry up to 50 pounds, and occasionally lift and/or carry over 100 pounds.
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.

### **Other Abilities/Expectations:**

- Skilled at thinking creatively or “outside the box” ability to think strategically and independently.
- Able to effectively follow direction.
- Skilled at solving complex problems independently and implementing solutions.
- Proficient with Microsoft Office and Teams Suites.
- Basic network administration.
- Multi-tasking, troubleshooting, flexibility to change within an ever-changing industry.
- Self-directed, independent and take ownership of projects and tasks.
- Demonstrate a relentless commitment to customer service.
- Respect all S3 team members, supervisor, management, customers and other workers on job sites.
- Dependability and punctuality –Regular attendance and punctuality are essential.
- Trustworthiness and ability to act in S3’s best interests.

### **Education and Training:**

- A high school diploma or equivalent required
- Vocational/Technical/Business School strongly preferred
- Technology training preferred

**Work Environment:**

While performing the duties of this job, the individual will be working mostly on a job site and required to follow all safety requirements outlined in S3's safety manual and additional safety measures as communicated. The individual will be moving about at the job site, building, and tearing down objects. They will be required to move about and position themselves inside tight and cramped space. They frequently operate a computer and other office productivity machinery. They must be able to exchange accurate information with customers and others in the office while interacting. The employee must regularly lift and /or move up to 50 pounds, occasionally lift and/or move up to 100 pounds. The individual must be capable of reviewing their work for errors and make adjustments as necessary. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed above are representative of the knowledge, skill, and/or ability, and physical demands required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly exposed to office equipment. The noise level in the work environment is usually moderate.

**\*\*\*S3 Technicians must be able to demonstrate a relentless commitment to customer service and flexibility to work weekdays, typically during the hours of 8a-5p and occasional evening and weekend hours as needed.**

**\*\*\* Ability to travel regularly throughout Ohio, occasional overnight travel may be required. (S3 Travel policies apply)**

**\*\*\*All S3 employees must pass a thorough background check and drug screening before beginning employment. S3 is a BWC Drug Free Workplace and participates in random drug testing for all employees. Please refer to S3's Drug-Free Workplace Safety Policy.**

**\*\*\*S3 is an equal opportunity employer.**

This job description indicates in general terms, the type and level of work performed, as well as the typical responsibilities and physical requirements of employees in this classification. Nothing herein is to be interpreted as being all-inclusive to any specific employee, and the job description may be amended from time-to-time with or without notice. Management reserves the rights to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job. Nothing in this position description changes the at-will employment relationship existing between S3 and the undersigned employee. Only S3's owners can alter an employee's at-will status in writing.

**Employee Signature/Date:** \_\_\_\_\_

**Employee Name/Date:** \_\_\_\_\_